

TATA TRUSTS

Role Details		
1.	Role	Strategy Manager, Project Management Group (PMG)
2.	Function Sub-function	PMG
3.	Location	Mumbai
4.	Reporting to	Head, Project Management Group

Role Overview:	
Responsible for preparing high-quality large capex project proposals, presentations and notes for Board-level reporting, evaluating investments in development opportunities, design programs, leading strategy and planning for implementing projects, managing and collaborating with partners and tracking project performance post go-live.	

Key Responsibilities:	
1.	Assess broad social development themes and shortlist projects relevant for Tata Trusts.
2.	Develop and present project proposals for approval.
3.	Prepare Annual Operating Plans, presentations and notes for Board.
4.	Design Programs, develop strategy and planning for implementing projects.
5.	Collaborate with Finance Department to develop project financial models.
6.	Track performance post go-live.

Skills & Competencies:	
1.	Ability to assess complex development themes and align them with organizational goals.
2.	Skilled in developing high-quality, high-capex project proposals and concept notes.
3.	Ability to monitor project outcomes and generate actionable insights post-implementation.
4.	Strategic thinking and business acumen skills.
5.	Excellent written, oral communication and presentation skills.
Essential Qualification & Experience:	
1.	MBA from IIM, ISB or equivalent
2.	Minimum 7 years of work experience
3.	Management consulting experience